



**RHONDDA CYNON TAF**

### **School Dinner Money Arrears Collection Protocol**

An executive decision has been agreed for a School Dinner Money protocol to be in place for Primary, Special and Nursery Schools.

Below is an outline of the agreed protocol that all primary schools must follow.

1. Parents of primary aged school children are requested to pay for school meals every Monday for the forthcoming week.
2. For parents who do not want to have a full week of dinners but a part week, then they should pay for those days only on a Monday for the week ahead. If meals are not taken then a credit is transferred to the following week. Similarly, if more meals are taken, then a debit balance is carried forward to the following week.

**Parents must be given the flexibility of alternating between a packed lunch and a meal provided by RCT Catering Services in any one week, provided there is no issue of meal arrears over 10 days.**